



CHT Recertification Requirements and Procedures

The Recognized Specialist in Hand Therapy

Important Dates and Fees

Recertification by Professional Development

Note: No matter when you apply, all education and work hours must be completed by Nov. 15th of the year you recertify. No applications will be accepted after Dec. 15th.

Online Applications

Recertification Fee: Jan. 1st – Nov 15th	\$450
Late application period: Nov 16th – Dec 15th	\$550

Recertification by Examination

May Examination

Online Applications

Mid January to April 15th	\$500
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November Examination

Online Applications

Mid May to October 15th	\$500
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Inactive Status \$100

Application must be postmarked on or before Dec. 31st of the year certification expires



HAND THERAPY CERTIFICATION COMMISSION

Hand Therapy Certification Commission, Inc.
Phone: (916) 566-1140 Fax: (916) 922-0210
Email: info@htcc.org www.htcc.org

	Recertification by Professional Development – 1st Time Recertifying	Recertification by Professional Development – Recertified Once or More	Recertification by Examination	Inactive Status
General Requirements	Be a current CHT in Good Standing (Active or Inactive); have a current license to practice	Be a current CHT in Good Standing (Active or Inactive); have a current license to practice	Be a current CHT in Good Standing (Active or Inactive); have a current license to practice	Be a current CHT in Good Standing (Active or Inactive); Have a current license to practice (may be active or inactive)
Work Requirements	2,000 hours of hand therapy experience. 1,000 must be in direct practice; the remaining 1,000 may be any combination of direct practice, teaching, research, administration, consultation or activities supporting professional organizations. All hours must be related to the upper quarter.	2,000 hours of hand therapy experience, which may be any combination of direct practice, teaching, research, administration, consultation or activities supporting professional organizations. All hours must be related to the upper quarter.	None	None
Professional Development Requirements	80 contact hours, there is no longer a minimum requirement in Category A.*	80 contact hours, there is no longer a minimum requirement in Category A.*	None	None
Apply Online	Enter all professional development hours and work experience hours online and have them approved. Once approved, complete the recertification application in the year the credential is due to expire. No handbook is required.	Enter all professional development hours and work experience hours online and have them approved. Once approved, complete the recertification application in the year the credential is due to expire. No handbook is required.	Apply for the Certification Examination online. Candidates should download or purchase the recertification handbook before applying.	Apply online in Recertification Section/Inactive Status. Scroll to "How to Apply."

* Category A includes formal educational courses with content related to the Upper Quarter that award three contact hours or more.